

St. Dominic Technology Committee Meeting Minutes
August 15, 2007

The meeting was called to order at 7:00 p.m. in the Parish Center. Present were Joyce Sauer, Karen Chaffee, Chris Hugl, Tom Rieger, Fr. Dave Reith, and Meg Picciolo. Virginia Wanta was excused.

The June minutes were approved.

Chris report: All school computers are set up except for music room due to the room not being finished. SMARTboards will be ready for the August 23rd teacher training. There are about 16 PDS PCs, 4 IBM machines and a group of misc. PCs remaining. The 4 IBM's will be stored for lab back ups and the PDS machines for student back ups. The misc. computers will be donated or recycled. Tom requested one of the misc. machines for testing software. Chris also reported that Office 2007 is installed on all school staff computers and the lab. Joyce suggested that staff go online at www.microsoft.com/tutorials to help transition to the new upgrade. Select parish staff will receive Office 2007 initially with the remaining staff receiving the install on Sept 16th. The new 750 G back up drives were installed. Sharepoint Services has not been installed.

John Waymel informed the committee that he will no longer be employed with IBM and therefore this was his last year to participate in the IBM grant. Fr. Dave suggested an article in the next newsletter would be appropriate to give thanks for his generosity. Meg will contact John about providing a testimonial which will be included.

Joyce requested a PC be made available for the Strings room. This was approved. The committee agreed to obtain any necessary licensing at our next renewal date. Joyce also requested that the teacher lab computer be upgraded to 1G of memory and a DVD-writer be installed. These were both approved. She asked about flat panel monitors for Roz, John and the teacher lab computer. These were removed from the IBM grant because of increased costs on the PCs. Joyce reported that Donna LaFlamme is looking for a parent to take over the ETCEP recycling program.

Fr. Dave announced that Meg would be starting a full-time position with the parish as Director of Marketing Communications. Hardware and software requirements were discussed. The parish needs a timely solution to photo management. Meg will need a photo editing program to start. In addition parish-wide solutions for photo editing, cataloging, and archiving are needed. Meg will talk with Rich and/or John Scott about the photo archiving seminar they attended with Fr. Dave at MU.

Karen reported that the parish has switched PDS support to the Phoenix phone support program. The network support package is not needed.

The committee's focus in regards to the TUAP should be in researching and evaluating parish database solutions, as this technology touches all areas of the parish and is imperative to moving toward Vision 2012 goals.

Joyce suggested contacting the Auction committee to propose SMARTboard technology as an auction item. Fr. Dave said Catholic Memorial uses a down-bid auction that we might consider. Meg said we should consider the timing of offering the SMARTboards and its possible effect on the planned funding for the auction proceeds. An end of evening option that could be showcased by a teachers/student may be an option. Meg will talk to Michelle.

The meeting was adjourned at 9:00 p.m. The next scheduled meeting is Sept. 19th in the School Library.

Respectfully submitted,
Meg Picciolo
Technology Secretary