

St. Dominic Technology Committee Meeting Minutes  
January 17, 2007

The meeting was called to order at 7:00 p.m. in the school meeting room. Present were Tom Rieger, John Chovanec, Karen Chaffee, Joyce Sauer, Chris Hugi, Virginia Wanta, Steve Schuh and Meg Picciolo.

Miscellaneous items to report: Kay Abel was hired to replace Gwen Fastabend in the parish office. A request for a PC was made by Joyce Sauer for the band and violin teachers. The committee would consider this request after the summer when the current teacher computers would be available to re-commission. Additional software licensing might be required. The committee should contact John Waymel in regards to a possible IBM grant for 2007. Meg will email John. The Anti-virus software is up for renewal in April/May. The PDS upgrade is complete. Backup of the auction database needs to be verified.

The committee needs to finalize the plan to replace teacher computers this summer. The number of replacement computers needed is 22. Basic configuration would be 1G Ram, 80G hard drives, and video out graphic cards. Chris noted that most new computers come with flat panel monitors and cost difference is negligible. Home and School, Bill Hartmann, Athletics, Day Care and Violin/Band teachers would receive re-commissioned computers. John Chovanec suggested the committee consider laptops for the teachers. This was discussed. The committee offered that John prepare a formal proposal.

The strategic plan needs to be updated. Items to evaluate are laptops, projectors, security hardware, phone system/VOIP, smart boards for computer and science labs and wireless networking. Joyce Sauer will submit a proposal for the smart boards. Year One should be complete by next meeting for Karen. A policy regarding adding any new technology needs to be developed. Meg and Tom will work on a draft. ETA reported that charges for his contract will not go up for the same number of contracted hours. Chris will email a new contract draft.

The new printer/copiers will be installed next week Wednesday. Electric outlet is needed in the parish office. We need to dispose of the risograph and the analog copier upstairs (Chris Hugi would take it). Every user will have a code to print to any of the new printers. Charge backs can then be administered. The codes will be needed by Wednesday. Meg will work with Roz and Karen to obtain the lists.

Steve reported the archive server is installed in the telecomm room. It is Dominic4. A backup is needed and he suggested a 250G USB drive.

As there was no further business the meeting was adjourned at 8:45 p.m. The next scheduled meeting is Wednesday, February 21<sup>st</sup> at 7:00 p.m.

Sincerely,  
Meg Picciolo, Technology Secretary