

St. Dominic Technology Committee Meeting Minutes
June 20, 2007

The meeting was called to order at 7:10 p.m. in the Parish Center Room 105. Present were Tom Rieger, Chris Hugi, Steve Schuh, Joyce Sauer and Meg Picciolo.

The May minutes were approved.

Tom presented a table fill-in format he created in MS Word for the Technology Assessment and Strategic Plan Questionnaire. Chris recommends that Tom lock the cells so that user can easily tab to each cell needed to be filled-in. This format will be then be used in conjunction with the Guidelines and will be available on the website.

Chris reported that the server is in need of upgraded RAM (memory) He recommends adding 2G at a cost of about \$200. The committee approved. He is also awaiting the IBM grant computers. The order was delayed. He also indicated because his scheduled time in the school was not available due to the asbestos removal, he will need to try and fit us in this summer. All of the school computers are in the School Meeting Room.

The SMART board's proposal is approved per Karen. Joyce will check with John to see if funds from the school budget are available to send two teachers to summer training. Joyce will schedule the training and contact the teacher(s). Joyce will also check with John about obtaining the funds from H&S, ETCEP, and 8th grade class for the SMART boards as proposed.

The committee revisited upgrading the MS Office Suite. The committee recommends we go ahead with this upgrade to MS Office 2007 Professional now. It will save ETA hours since they are redoing all of the school computers this summer. The upgrade has been on the strategic plan for the past couple of years. Currently the upgrade is on the 2007-2008 plan year. Kay is running MS Office 2003 and it is causing some problems also.

The committee began work on Action Step 1 of the TUAP. Meg presented information on the current parish database. This is a priority item. The committee will continue to work to document all current technology this summer in order to begin the interview process to establish future technology needs and enhancements desired.

Tom requested information on software assurance expiration dates for the strategic plan. Meg will provide.

As there was no further business, the meeting was adjourned at 9:15 p.m. The next scheduled meeting is Wednesday, August 15th in the School Library.

Respectfully submitted,

Meg Picciolo
Technology Secretary