

St. Dominic Technology Committee Meeting Minutes
November 28, 2007

The meeting was called to order at 7:00 PM in the school library. Present were Tom Rieger, Joyce Sauer, Virginia Wanta, Steve Schuh, John Chovanec, Patty Ott, Chris Hugi and Meg Picciolo.

The October minutes were approved with a date change.

The Computer Tech Support policy was approved with edits. The remaining item to be addressed is designating a staff person to be our contact. Parish administration will decide.

Meg inquired about e-marketing programs the parish could use to begin our e-communications program. Tom will contact DSHA to find out what program they use. Stacy Pink, a parish member, is an e-marketing rep Meg will contact.

Meg also presented a need for Slideshow software for the website. Bret has reviewed and tested My Web Gallery and Flash Slide Show Maker. Photodex-Pro Show Gold is another option. Bret recommends Flash Slide Show Maker. It combines everything we need with ease of use. The committee approved tech funds for this program \$50.

www.stdominic-brookfield.org is up for renewal on 12/9/2007. The committee discussed the value of maintaining this web address. A 5-year renewal would cost \$100. The committee recommended renewing.

Recruitment of additional technology members was suggested. A letter could be sent to parishioners who have a technology background. A follow-up phone call could be made to ascertain their interest and to answer questions.

Workgroup reports:

Database: Upcoming meeting on Tuesday. Fr. Dave had asked for Mass attendance tracking. Tom has been working on an access database for this purpose. There is also a need to find a source for importing the liturgical calendar into Outlook calendar. Key decision makers for the church management software needs to be determined. Administrative assistants, including school secretary were recommended.

School/Education: An implementation plan was presented for a total current cost of \$85,000 to be installed in stages through 2011. Prior to each installation segment, re-evaluation of equipment and installation method should be completed. Included in the presentation was an area schools SMART board use document and teacher surveys.

As there was no further business, the meeting was adjourned at 8:30 PM. The next scheduled meeting is December 19th in the school library.

Respectfully submitted,
Meg Picciolo
Technology Secretary.