

Technology Committee Meeting Minutes
Wednesday, June 18, 2008

The meeting began at 7:00pm in the School Meeting room. Present were Chris Hugj, Jodi Howard, Joyce Sauer, Debbie Pedretti, John Hildebrand, Patty Ott, Meg Picciolo, Cindy Blanchet and Karen Chaffee.

May minutes were approved.

Karen presented the technology funding and expense history. Key items discussed were funding sources and use of funds, current school cost allocation is 60% - should be raised to 75-80%, expenses were over budget last year and budget items for the current year will exceed funds. School technology expenses not covered per budget includes \$3700 in SMARTboard installation costs. Chris recommended that the parish prepare a 3-5 year hardware strategic plan with costs. The data would then provide a yearly cost per child.

Chris provided an updated summer projects calendar including lab upgrades, take down and set up, student PC reassignment, server upgrade and swap, print server install and student/teacher PC set up. The new server specs are: Dual Quad Core Processor with 4G of Ram, Terrabyte Disk Storage, RAD 5 configuration, redundant power supply. The new server replaces Dom 3, Dominic 3 becomes Dominic 1 and Dominic 1 will become the new print server. Cost in the range of \$5,000. Our server files and folders should have a clear directory structure. Chris will work with Meg on this.

Church Management Database: Debbie Pedretti was able to contact a LOGOS rep to help recommend a hosted or non-hosted solution. At this point a hosted solution may be best for Logos. PDS is utilizing much of ACS Technologies development. With this in mind, ACS has been removed from our list of options. PDS is releasing a new version of Church Office, School and Office. This new version will include PDS Connections which is a member portal. Full features are scheduled to be available by end of 2008. Meg will have staff evaluate the new version. It is being released in waves starting in June. Mary Kay will be given a demo of School Office. Meg will also work with PDS to try and solve the reporting and other problems currently begin experienced. Workgroup members will be asked to attend a live guided tour of Raisers Edge.

School Education Workgroup: Patty recommends we consider upgrading Orchard. She will do an assessment including funding. John will order Britannica Online Encyclopedia in July. The band and orchestra teachers requested separate machines due to email problems. Chris indicated their needs can be addressed with training and a shared distribution list which does not require two machines. The vendor for Jolly Phonics for SMARTboards is not recommended.

Karen reported on printer issues. A staff member would like additional features (finisher) on the upstairs printer. The school office printer is the Royale with a high cost per copy. The technology committee was asked to consider replacing the Royale we own with the upstairs parish center printer and acquiring replacement for this location. The technology committee questioned the necessity of a school office printer. The main printer in the copy room is not much further for Kay. While full features are often desired, cost containment must come into play. The current printer allocation provided a substantial increase in features and accessibility. In addition, the current dissatisfaction with the service and quality of the OCE machines does not at this time recommend adding machines.

Other items: A computer and printer need to be set up for festival use. The meeting adjourned at 8:30pm. The next scheduled meeting is Wednesday, August 20 in the school library. There will be no July Technology meeting. Workgroups can schedule as needed.

Respectfully submitted,

Meg Picciolo