

Technology Committee Meeting Minutes  
October 15, 2008

Present were Joyce Sauer, Cindy Blanchet, Tom Reiger, Steve Schuh, John Hildebrand, Patty Ott, John Chovanec, Jodie Howard, Chris Hugi, Christine Hoeffler and Meg Picciolo.

August minutes were approved with the addition of Steve Schuh to attendees list. Introductions were made to new member, Christine Hoeffler.

Joyce and John attended a technology curriculum seminar at the Archdiocese. Discussion included integrating all forms of electronics into curriculum. A request to allow students to email work from school to home was discussed. Most schools don't allow due to misuse. Any office product has a "send to" feature. Students could utilize this to send work home. ETA will need to set up outgoing mail service only. This will be done on Lab and library machines only. Time: one hour.

Day Care has four lower spec computers. Would prefer two higher spec computers connected to the network and internet in order to run school software. Cost to implement would include cabling the room(s), network licenses, software licenses, and PCs. Joyce will put together the list of software needs and current licensing. In order to eliminate the need to acquire new PCs, this request could be fulfilled with reassigned PCs after upgrading the lab through the IBM grant or upgrade of staff computers this summer. Technology recommended this request be completed with reassigned computers.

Summer computer take down and set up were discussed. Issues from last summer were due to the server upgrade and having maintenance take down computer in place of ETA.

SPAM: Spam is getting worse. Chris reported that 8900 emails are blocked daily. His staff spends many hours looking for false positives. Parish staff report not receiving important emails which is a concern on many fronts. Currently we are utilizing a software filter. Other options include a hardware filter such as Barracuda. This solution is easy to manage, user friendly, intuitive, can be accessed remotely for administration and allows the end user to personally white-list and release any e-mails blocked. End user will need to take ownership of this task. After 30-90 days all blocked emails are purged. The initial cost would be \$2500, each year following is a \$500 maintenance fee. ETA time to install: 2.5 hours. Another solution is 3<sup>rd</sup> party hosted. The cost is \$1.75 per user per month plus \$1500 activation fee. Steve and Patty currently use a hosted solution at work and are very satisfied. Technology committee recommends moving to the Barracuda solution. Chris distributed specs on this hardware solution. Karen will take to Finance for approval the unbudgeted expense from the technology fund.

Chris provided a 3-5 year strategic hardware plan. The plan assumes the continuation of the IBM grant and replacing student classroom computers by reassignment. The plan allows for a 4 year or 5-year rotation. The 5<sup>th</sup> year would include maintenance only. Technology Committee recommends a 5 year rotation which results in an average hardware budget of about \$28,623. New thin client technology should be evaluated and considered in 5 years.

As there was no further business, the meeting was adjourned at 9:00 pm. The next scheduled meeting is Wednesday, November 19, at 7:00 pm in the school library.

Respectfully submitted,

Meg Picciolo