

St. Dominic Technology Committee  
Meeting Minutes February 18, 2008

Present were Joyce Sauer, Cindy Blanchet, John Chovanec, Patty Ott, John Hildebrand, Chris Hugi, Tom Rieger, Meg Picciolo. Excused were Christine Hoeffler and Steve Schuh.

January minutes were approved.

The technology strategic plan and budget were reviewed. Unbudgeted school technology items that Home & School could be requested to consider funding were discussed. Technology was requested to trim our budget for the 2009-2010. Most of our operating budget items are maintenance contracts. The past few years our over contract hours with ETA have increased. We need to develop a plan for support request approval that will help eliminate or reduce over hours. ETA was originally hired for network administration and maintenance and break and fix. General support, software installations, etc were handled by the technology committee volunteers. Working with ETA we should be able to do determine certain tasks that can be done in-house.

PC reassignment for this summer was reviewed. The IBM grant will provide 13 new computers for the lab and 12 parish staff PC upgrades scheduled for this summer will net us 25 computers for reassignment. Based on Joyce's teacher survey, removing student computers from grades 6-8, adding a PC for a total of 3 in 1-3 and other requests, we should be able to accommodate all requests for PC upgrades and dispose of all current Clone PCs and Net Vistas, which are our oldest configuration. All PCs will now be running XP.

Tracking parish relationships beyond members was discussed (vendors, alumni, donors, etc.). Using a new ID numbering system and/or keywords was suggested. Further research and evaluation is needed.

Using Windows Messenger as an in-office communication was suggested. Quicker response time, efficiency, and elimination of emails, are all benefits. Messenger can be configured for only internal access.

Chris indicated he will not be in attendance for the March meeting.

As there was no further business, the meeting was adjourned at 8:30 pm

Respectfully submitted,

Meg Picciolo