

Technology Meeting Minutes

October 21, 2010

The meeting began at 7:00 pm in the Parish Center Conference Room. Present were John Hildebrand, Cindy Blanchet, Karen Chaffee, Steve Schuh, Meg Picciolo, John Chovanec and Joyce Sauer. Tom Rieger was excused.

September minutes were approved.

Committee member change: Christine Hoeffler has regretfully removed herself from the committee due to her desire to devote available time to her family. She hopes to rejoin the committee in future years.

Mass count database: Tom reported that he has received the Mass Count updates and will be entering into the database. Tom has also offered to be the liaison with the building committee for the capital improvements.

Telecomm room: The telecomm room in the parish center has been cleaned, organized and labeled. Items no longer needed have been removed. This was all accomplished with the volunteer effort of Chris Hugi. We are very grateful for his hours of assistance. No items, other than printer cartridges should be placed in the room or removed without notifying Meg. Joyce has a few school related parts in the lab that are labeled and inventoried to assist her with tech support.

Lunchroom web program assessment: John runs the reports for the lunchroom staff. Mary Kay handles refunds. Karen will develop and write the questions for a survey to go out via email. Questions may include: Are you satisfied with the program? Would you be accept an increase in the per lunch cost to continue the program? Survey to go out in January.

Strategic plan and budget: Meg distributed the strategic plan, 4-5 year hardware cycle plan by Chris H., and budget numbers for the past years for initial review. The 4-5 year plan may need to be pushed back a year. Teacher computer slated for replacement will only be 3 years old and just coming off warranty. Parish laptop usage should be evaluated. A replacement switch in the telecomm room may be needed. Student computer standardization and software needs should be reviewed. Members were asked to come prepared to work through next year's plan and budget at the November meeting.

PC Warranty: Both Dell and IBM PCs less than 3 years old have onsite service. Joyce or Meg should call the manufacturer for service for any hardware issues.

Database project: ACS is offering a webinar with online chat questions on October 28, 2009. Meg will forward the link for anyone who would like to register. Meg will register. Goal statements for the case were reviewed. Karen will edit the financial item. Cost comparison between Logos and ACS may determine solution. Karen will put together a cost comparison of identical features/modules before our next meeting. Committee will continue to develop the remaining parts of the case.

The meeting ended at 8:30 pm.

Next meeting is scheduled for Wednesday, November 18, 2009 in the Parish Center Conference Room.

Submitted by,

Meg Picciolo