

Technology Committee Meeting Minutes  
Spring 2010

Present were John Chovanec, Joyce Sauer, John Hildebrand, Chris Hugj, Tom Rieger and Meg Picciolo.

Database Case: Kelly Carroll will update PC on the case in May.

ETA Contract: New contract begins July 1, 2010. 12 hours per month (down from 13) includes monthly maintenance.

Electronic Family Folders: First Emailed Family Folder will go out May 7. If attaching a PDF, resolution, file size needs to be checked.

Technology Committee By-laws: By-laws were reviewed. Edits were suggested including review of member terms yearly.

5-year Strategic Plan still needs to be completed. Finance has requested updated file.

Summer Projects: Thin client implementation will begin this summer in the school. Five new IBMs will be set up in the lab as thin clients. MS Office 2007 for the classrooms was requested. The number needed will be verified. H & S has funds to designate toward technology. All PC's in a classroom running thin clients will need Office 2007. All software upgrades will be done during the summer. The four new SMART boards will be installed in K5 (Kornburger), Music, Thomas (1), and Koplien (5). ETA will install not using contractual hours. Coordination for ETA projects needs to be done with Maintenance. ETA will need staging areas -School meeting room and Teacher's lounge? Previous year cost over runs for summer work was due to unique software installations. Symantec software will be updated.

Review of Policies and Guidelines documentation: Committee reviewed "Website, Internet and Computer Policies, Guidelines and Procedures" document. Additions were suggested. All documentation and policies should be incorporated into this one document, including hardware, hardware donations, social media. Certain sections need updates.

Submitted by Meg Picciolo