

St. Dominic Technology Committee Minutes

May 18, 2011

Present were Chris Hugi, Joyce Sauer, John Chovanec, and Meg Picciolo

**MINUTES:** March minutes were approved.

**EMAIL:** A decision was made to upgrade Exchange Server for parish email; Google mail and other options to be reviewed in 3-5 years.

**SUMMER PROJECTS:**

- Remote access: A teacher account with login and password will be set up. The current lab PC's will be used for remote access. Teachers will need to use the Exchange Web Mail. An icon will be placed on the lab machine desktops for ease of use. Chris will remotely set up the lab machines to automatically restart to help with any issues during the summer. Mary Kay and John will be set up with remote access via their PCs. The remote access provided in the past for Karen and Debbie Becker will be closed as it is an unnecessary security risk. Task: Meg
- All Staff will need to be notified when servers are down for this summer's upgrade. Task: Chris
- Follett Library software: Will be upgraded this summer. Delivery date is June 30. It needs to be made available to ETA for installation.
- Room preparation and take down: Same procedures as last year. List for each room of what's been done and what parts. Task : Joyce
- There will be some room changes with the construction project and teacher replacements. Information to be provided to ETA. Task: Meg
- Extended Care TV: Debbie has asked ETA to review the installation requirements and provide her with a list of parts she needs. Task: Chris
- ETA has requested the ok from Karen/Finance to order the servers and PCs before June 30 to assure availability when installation is scheduled. Task: Meg
- It was decided that the 8 PCs in the strategic plan for replacement this year will be used in the lab vs. going to teachers. Continued problems with the thin clients can only be attributed to the IBM machines as ETA has them working at other school without issue on Dell PCs.

**INTERNET PROVIDER:** ETA is working on getting price quotes from ATT Uverse vs. Time Warner.

**SEO REPORT AND POLICIES AND GUIDELINES:** Move to next meeting

**CONSTRUCTION WIRING UPDATE:** Recommendations were approved for infrastructure. As projects expand continued review of voice/data/phone/PA needs need consideration. John recommended we request for bid the upgrade of all clocks in the school by wing and by entire school. Begin by asking Steve Veres the number of clocks that are in need of repair. Task: Meg

**LUNCHROOM PROGRAM:** Karen requested we consider looking for a lower price lunchroom program. Meg reviewed several. Mary Kay took part in online demos. Each program had benefits. John recommends we stay with current program as switching would only save \$10 per family per year.

Hand held Scanners: Joyce reported that the teachers love their document scanners. They were an excellent addition for a low cost.

The next scheduled meeting is Wednesday, June 15, 2011

Submitted by Meg Picciolo