

By-Laws of the St. Dominic Parish Technology Committee

Mission Statement

The mission of the St. Dominic Parish Technology Committee is to provide the technological environment necessary to enhance all ministries within St. Dominic Parish.

ARTICLE 1 - NAME

We shall hereby be known as St. Dominic Parish Technology Committee.

ARTICLE 2 - RELATIONSHIP

The St. Dominic Parish Technology Committee is a standing committee of the St. Dominic Parish Council. It is accountable and receives its authority from the parish council as part of the finance and administration commission.

ARTICLE 3 - PURPOSE AND OBJECTIVES

- A. The purpose of the committee is to initiate and maintain an interactive ministry that provides capabilities in information gathering and information production while offering continuing opportunities for skill reinforcement.
- B. The objectives of the committee shall be to explore, evaluate, implement, monitor, and support new and existing technology throughout the parish in consultation with the technology standards of the Archdiocese of Milwaukee.

ARTICLE 4 - MEMBERSHIP

Membership will include, but not be limited to:

- A. a parish staff liaison
- B. a school representative

ARTICLE 5 - OFFICERS

- A. Chairperson

Duties:

1. Prepare an agenda for each meeting.
2. Conduct meetings.
3. Monitor sub-committees as required.

- B. Secretary

Duties:

1. Keep accurate minutes of all Technology Committee meetings.
2. Provide a copy of the minutes to members of the Technology Committee and to Parish Council.
3. Keep record of attendance at Technology Committee meetings.
4. Assist the chairperson as necessary.

ARTICLE 6 - MEETINGS

A. Regular meetings of the committee shall be held throughout the year, but no less frequently than four times per year.

B. Advance notice of the time and place of meetings of Technology Committee shall be published in the parish bulletin and all members of the parish shall be entitled and welcome to attend.

ARTICLE 7 - SUB-COMMITTEES

The technology committee shall form sub-committees as needed.

ARTICLE 8 - AMENDMENTS

Proposed amendments to these by-laws will be voted on at a regularly scheduled Technology Committee meeting.

Revised 1/05