

# **ST. DOMINIC ATHLETIC ASSOCIATION BY LAWS**

## **ARTICLE I**

### **Name**

This organization shall be known as the St. Dominic Athletic Association of Brookfield, Wisconsin.

## **ARTICLE II**

### **Athletic Program Mission And Philosophy Statement**

The St. Dominic parish-based athletic program offers an opportunity for building our Christian community through participation in athletics.

The program is designed to promote parish, school, team spirit, and enthusiasm, with support from the clergy and staff, parents, coaches, and student athletes.

Our goal is to offer participating student athletes a positive learning experience for Christian development through the following:

- a. Promoting the idea that athletic competition should be fun.
- b. Teaching the fundamental skills and strategies of each sport.
- c. Encouraging sportsmanship, teamwork, self-discipline, and perseverance.
- d. Fostering personal growth, physical fitness, and a positive self-image.
- e.

## **ARTICLE III**

### **Jurisdiction**

This association will conduct its activities in accordance with the policies and regulations of the Archdiocese and in accordance with the purposes described herein. The Pastor of St. Dominic has the ultimate authority for all activities of the Athletic Association.

## **ARTICLE IV**

### **Membership**

#### **Section 1. QUALIFICATIONS:**

The membership of the Association shall be composed of individuals who are members of St. Dominic Parish of Brookfield, Wisconsin and who are interested in athletics.

Section 2. DISCIPLINE OF MEMBERS:

The Athletic Association Officers may by an affirmative vote of two-thirds of its members expel, or otherwise discipline a member for conduct deemed to be prejudicial to the welfare of this Association.

## ARTICLE V

### Association Leadership

Section 1. ATHLETIC ASSOCIATION GOVERNING BOARD:

The role of the Athletic Association Governing Board is to review and establish policy for the St. Dominic Athletic Association, and to communicate and interpret those policies.

The Athletic Association Governing Board will act as arbiter in any unresolved issues brought by the members of the Association who have followed the Communications Paragraph as defined in the St. Dominic Athletic Association Handbook.

The Governing Board shall be composed of the following:

- a. Five officers
- b. Six members at large
- c. Pastor of the Parish or his appointee
- d. Principal of the Day School

#### **Election and term of office:**

- a. Board members shall be elected by, and from, the membership of the Association at its regular annual meeting in May. The date of the annual meeting can be changed to accommodate the needs of the association. A majority vote by the Association Board is necessary to change the meeting date. The new date must be published in the church bulletin and made known to all members. Incumbent officers shall serve until their successors are duly elected. Terms of the new Board members shall start at the end of the current school year.
- b. The term of office for all Governing Board members shall be for two years. Terms of the members will be staggered to help insure program continuity.

#### **Meetings:**

- a. Athletic Association Governing Board members are required to attend the regular monthly meetings of the Athletic Association. The Governing Board shall review the St. Dominic Athletic Association Bylaws, Handbook, and policies of the program on a regular basis
- b. Special meetings may be called by or at the request of the President of the Athletic Association or any three members of the Governing Board. All members of the Governing Board must be notified in a

timely fashion when and where the meeting will take place, and the agenda or the reason for the special meeting.

Quorum:

- a. More than one half of the membership of the Governing Board shall constitute a quorum for transaction of business at any meeting of the Board.

Vacancies:

- a. Vacancies shall be filled by appointment by the President of the Athletic Association. A designated appointee would serve until the next Annual Meeting of the Association at which time his / her name could be placed on the ballot for election through the standard process.

Section 2. OFFICERS OF THE ATHLETIC ASSOCIATION GOVERNING BOARD:

The role of the Athletic Association Officers is to administer the athletic program as outlined in the by-laws of the Association, the Policies and Regulations of the Archdiocese of Milwaukee and the St. Dominic Athletic Association Handbook.

Officers:

- a. The Officers of the Association shall be the President, Vice-President, Secretary, Treasurer and Athletic Director.

Election and Term of Office:

The officers shall be elected by and from the membership of the Association at its regular Annual meeting in May or as directed by the Board. Incumbent officers shall serve until their successors have been duly elected. Terms of new officers shall start at the end of the current school year. Candidates for President and Athletic Director of the Association must have prior experience as an elected member of the Governing Board or Sports Coordinator. The President and Athletic Director terms shall be staggered to help insure program continuity.

Athletic Association Officers (5 members):

- a. President  
Shall be responsible for implementing policy and reviewing the budget  
Appoints members to standing committees  
Presides at Athletic Association and Governing Board meetings
- b. Vice-President  
In the absence of the President, the Vice-President shall assume the duties and the powers of the President.
- c. Secretary  
Responsible for keeping a permanent record of the meetings and other activities of the Association  
In the absence of the Treasurer, the Secretary shall assume the Treasurer's duties

- d. Treasurer  
Prepares monthly financial statements for membership review  
Responsible for financial activities and financial records of the Athletic Association  
Prepares yearly budget with the president
  
- e. Athletic Director  
Responsible for league Basketball, Track, and Volleyball programs  
Responsible for Baseball program

## **ARTICLE VI**

### **Meetings**

#### **Section 1. REGULAR MEETINGS:**

The Athletic Association shall meet monthly at such times and places as directed by the President. The dates and times of the meetings shall be made available to the general membership of the Association. The annual meeting of the Association shall be held in May of each year or as directed by the Governing Board.

#### **Section 2. SPECIAL MEETINGS:**

Special meetings of the Athletic Association Officers may be called by the President or any three-(3) members of the Association Officers.

#### **Section 3. QUORUM:**

More than one-half of the membership of the Association Officers shall constitute a quorum for transaction of business at any meeting of the Association Officers.

#### **Section 4. VACANCIES:**

Vacancies shall be filled by appointment by the President of the Athletic Association. A designated appointee would serve until the next Annual Meeting of the Association at which time his /her name could be placed on the ballot for election through the standard process. Appointees would be eligible to serve three (3) consecutive terms, if elected.

## **ARTICLE VII**

### **Nomination Procedures**

Any member of the Athletic Association can nominate someone to be voted on to replace vacancies at the annual meeting in May. Nominees shall be notified and must respond within ten (10) days. If they do not respond and cannot be contacted, it shall be assumed that they are rejecting the nomination, and new nominees shall be asked. A simple majority of votes constitutes election to be a member on the Governing Board or officer position. Voting shall be by ballot. Ballots will be prepared prior to the election by Secretary.

## **ARTICLE VIII**

### **Committees**

The President of the Athletic Association shall on a regular basis, organize and staff the necessary committees to insure the operational stability of the Association.

## **ARTICLE IX**

### **Fiscal Year**

The fiscal year of the Association shall be July 1 to June 30.

## **ARTICLE X**

### **Organizational Year**

The organizational year shall begin immediately following the election of officers each year.

## **ARTICLE XI**

### **Amendments**

These Bylaws may be altered, amended or repealed by a vote of two-thirds of the members present at any regular or special meeting of the Association at which a quorum is present. All members shall be notified that alterations or Amendments shall be taken up at the next meeting. The proposed alterations or Amendments shall not conflict with other provisions of these Bylaws.

Revised October 2009